

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

MINUTES

of a meeting of the Full Council held on

Monday 21st September 2026 at 7pm

in the Youth Room of the Institute

Present

Cllr Melvin Jones (Chair) – part of meeting

Cllr Myfanwy Alexander

Cllr Hazel Davies

Cllr Gareth Jones

Cllr Stephen Purser

Cllr Sam Webster (Vice Chair)

Cllr Jon Badger

Cllr Ian Davies

Cllr Geraint Peate

Cllr Paul Wixey

In attendance Robert Robinson Town Clerk

Apologies

Cllr Rob Astley

56. Welcome by the Chair

The Chair was taken by Cllr Sam Webster (Vice Chair) for this meeting.

Cllr Sam Webster welcomed all to the meeting.

57. Declarations of interest

There were declarations of interest declared as follows:

RBL grant and use of church grounds minute no 72

Cllr Sam Webster, Cllr Hazel Davies, Cllr Paul Wixey and Cllr Geraint Peate.

Friends of Deri Woods minute no 70

Cllr Jon Badger.

58. Public Question Time and Participation

There were no members of the public present at the meeting.

59. Minutes of the last meeting

The meeting considered and **approved** the minutes of the last Full Council Meeting.

Proposed by Cllr Jon Badger and seconded by Cllr Paul Wixey. The vote was unanimous.

60. Co-option of a new councillor

The Town Clerk reported that there is no interest from electors to fill the vacant seat via co-option. There is now no need to take any further action with the general elections taking place in May 2027.

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61. Actions form the last meeting

The meeting noted the actions taken since the last meeting.

62. Finance & Governance

62.1 Bank balances

The meeting noted the bank balances as set out below.

	June 2026	July 2026	August 2026
Current account	£41,056.90	£44,248.69	£59,934.57
Deposit account	£63,793.29	£63,793.29	£63,793.29
Total cash balance	£104,850.19	£108,041.98	£123,727.86
VAT	£626.06	£953.53	£1,090.20
Total balances	£105,476.25	£108,995.51	£124,818.06

62.2 Management Accounts

The meeting received the management accounts as set out in the agenda. The Town Clerk also produced for the meeting the latest accounts to 31st August 2026.

62.3 Orders for payment

The meeting approved the orders for payment issued with the agenda and those set out at appendix A to these minutes.

Proposed by Cllr Ian Davies and seconded by Cllr Stephen Purser. The vote was unanimous.

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62.4 Unity Bank and internet banking

The meeting was updated regarding progress in setting up internet banking.

62.5 Grant policy

The meeting considered and approved the grant policy as set out at appendix B.

63. Place Making and Planning

The meeting received the minutes of place making plan meeting no 10.

The decisions for this meeting to confirm are as follows:

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63.1 MUGA pitch planning application

A report was given by the Town Clerk and further update from Cllr Gareth Jones. The Planning Authority is of a mind to approve the application for the MUGA pitch subject to a reduction in its size from 24m to 16m width.

The councillors considered the request and it as **agreed** to reduce the width of the pitch to 14m. The Town Clerk is to contact Roger Parry (planning consultant) with this information asap.

63.2 MUGA pitch drainage plans

The drainage pits and report has been completed so that the drainage approvals can now be gained for the scheme.

63.3 Entrance to Goat Field

The works to the entrance to Goat Field are completed with only the timber archway to complete the entrance plans. See appendix C.

Quotes were sought for the artwork and delivery of the archway with the cost being £6,002. The members considered and **approved** the quote for these works.

Proposed by Cllr Myfanwy Alexander and seconded by Cllr Gareth Jones. The vote was unanimous.

63.4 NFU grant and scheme around Taliesin

The meeting received a report from Cllr Sam Webster on the meeting with the NFU to receive the grant aid cheque in the sum of £7,899. The scope of the plans for the area around Taliesin was discussed and a scheme agreed comprising restoration of the sculpture, new picnic benches, new fencing, improved paths and other small works. The representatives from the NFU were happy for us to progress with this scheme. Plans and pricing to be available for the next meeting of the council.

64. Changes to hospital beds in Mid Wales

The meeting was updated on the proposals to alter health care in Powys as known at this time. A wide ranging discussion took place. There was general concern about the proposals as set out at this time.

The following was **agreed** to be taken forward:

- a) Cllr Gareth Jones and the Town Clerk to attend the consultation day in Machynlleth on October 15th and report back to the council.
- b) Cllrs to note that there is a consultation day in Llanfair Caereinion on 19th November.

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- c) The next council meeting to be held on 19th October to be well publicised and held in the main hall of the Institute. The Health Board proposals are to be the main topic on the agenda. The public to be encouraged to attend.

65. Planning and Development

The following planning and development items were discussed.

65.1 Planning application

LOT ADJ HAFOD-Y-DAIL, WATERGATE STREET, LLANFAIR CAEREINION

Outline consent for the erection of dwelling, and garage, including landscaping and access improvements and parking (all matters reserved) See separate pack.

The meeting **OBJECTS** to this application on the following grounds:

- a) The development proposed is not in keeping with the surrounding area.
- b) Overdevelopment of the site.

The Planning Officers are advised to check the measurements on the site as they do not appear to be correct.

Proposed by Cllr Stephen Purser and seconded by Cllr Melvin Jones. The vote was unanimous.

65.2 Planning application

FRONGOCH, LLANFAIR CAEREINION SY21 0BZ

Erection of an agricultural building.

The meeting **SUPPORTS** this application.

Proposed by Cllr Paul Wixey and seconded by Cllr Myfanwy Alexander. The vote was unanimous.

65.3 Pre-planning application consultation

WATERGATE STREET (next to proposed new Health Centre)

A pre-application consultation for the development of 22 new housing units.

The meeting considered this consultation and **agreed** to put forward the following:

- a) Support in principle for the development of 22 affordable housing units.
- b) The provision of a footpath from the north east of the site to Heol Bowys should be considered.

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65.4 Parking issues in the Market Square

The meeting discussed the issues of parking around the Market Square. After due consideration no action is to be taken forward.

66. Road accident – Pool Road Llanfair Caereinion

To meeting considered safety on the main trunk road between the railway station and the garage. There had been several accidents in recent weeks.

The Town Clerk updated the meeting on his discussions with Welsh Government regarding a reduction in the speed limit to 40mph between the western end of Deri Woods and the 20mph entering the town from the west on the A458.

The meeting was informed that Welsh Government is to review all speed limits in Wales during 2027. The situation is to be monitored as to progress.

67. Christmas Lights 2026

The meeting confirmed that the Christmas Lights switch on is to be on Friday 11th December 2026. The event to be similar to last year but with all the space in the Institute being used (ground and first floors).

A small group was appointed to take forward the plans:

Cllr Sam Webster

Cllr Melvin Jones

Cllr Gareth Jones

Robert Robinson

The Town Clerk to co-ordinate a meeting date.

Cllr Rob Astley with Cllr Paul Wixey to be asked to take on the putting up of the lights.

68. Town Notice Board

The meeting discussed the location of a new notice board. The location is now to be somewhere along the churchyard wall but within the churchyard. The Town Clerk to prepare a plan and costs for the next meeting.

69. County Councillor report

The meeting received a report from the county councillor regarding Powys County Council activity as follows:

- a) White lining on the roads at the top of the Gibbet has been completed.
- b) Signage at the Gibbet is much improved improving safety.
- c) Many areas of road repairs are being completed. More to come.
- d) Contact with the depot is now via the main PCC telephone number.
- e) There is a new gritting plan to be put in operation for this winter.

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- f) New salt bins (discussed before) are installed in some areas but members are still to agree locations in Llanfair Caereinion. Each member is asked to suggest a location over the next week or so.
- g) 6th form at the High School is now working with other 6th forms at Machynlleth, Llanyfilin and Welshpool. The High School in Llanfair Caereinion is doing well.

70. Reports from outside bodies

The meeting received a report on the AGM of the FODW with the following of note:

- i) Yellow lines next to entrance gate to Deri Woods (FODW had been informed that this would be done when the resurfacing is done). The council agreed to put in some posts with chains to cover the intervening period.
- ii) A meeting on site regarding the woodland plan is taking place. Date to be confirmed.
- iii) A litter pick shows littering is reducing.
- iv) Bird ringing is competed each year by a professional.
- v) A small grant has been gained for English Bluebells.
- vi) The Den was to be left alone with ropes not to be used by either the FODW or the council. It was reported that works to the den had taken place earlier in the day by FODW.
- vii) Leaf Blowing the leaves in Deri Woods and The Goat Field will be carried out by the Town Council

71. Town Clerk's report and correspondence

71.1 Invitation by Welshpool Town Council to join together to discuss local transport.

The meeting agreed that the North and Mid Wales Association of Local Councils already has a local transport committee working with the rail operators and that this group is the one to take any matters forward. It was noted that Welshpool Town Council was invited to their meetings.

72. Royal British Legion

The meeting received two requests from the RBL as follows:

- a) The Remembrance booklets are in need of renewal. The meeting **agreed** to pay £158 towards the cost of production. Proposed by Cllr Myfanwy Alexander and seconded by Cllr Gareth Jones. The vote was unanimous with Cllr Sam Webster, Cllr Geraint Peate and Cllr Hazel Davies not taking part in the vote.

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- b) Consent was granted for installing the poppy display on council land in the churchyard and along the wall (High Street and Broad Street).

73. Council Christmas dinner

The location of Council Christmas Dinner to be held on Tuesday 15th December at the Black Lion.

74. Date of the next meeting

The members noted the date of the next meeting which is to be on Monday 19th October 2026 at 7pm in the Youth Room of the Institute.

Place Making Plan meeting Monday 5th October 2026 at 7pm in the Youth Room of the Institute.

75. Actions to be taken forward

The following actions are to be taken forward:

No	Activity	By
1	Prepare, issue and publish minutes	Town Clerk
2	Place order for wooden arch to Goat Field entrance.	Town Clerk
3	Progress MUGA pitch in line with council decision.	Town Clerk
4	Progress MUGA drainage scheme approvals.	Town Clerk
5	Publicise widely next council meeting and health care discussion	Town Clerk
6	Arrange for Cllr Gareth Jones and the Town Clerk to attend the health care proposals at Machynlleth on 15 th October.	Town Clerk
7	Prepare notice board proposals.	Town Clerk
8	Issue planning decisions to PCC.	Town Clerk
9	Book Councillor Christmas dinner.	Town Clerk
10	Issue consent letter to RBL.	Town Clerk
11	Arrange payment of grant aid to RBL.	Town Clerk
12	Agree locations of salt bins in rural areas of Llanfair.	ALL
13	Arrange Christmas lights meeting.	Town Clerk
14	Prepare scheme for Goat Field sculpture area.	Town Clerk

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APPENDIX A

LLANFAIR CAEREINIION TOWN COUNCIL								
ADDITIONAL ORDERS FOR PAYMENT								
AUTH	PAID TO	HEADING	FOR	NET	VAT	GROSS		
	IAN THOMAS (MUGA)	MUGA PITCH	Trial pits	405.00	0.00	405.00	Daywork	
	WOODSYDE (MUGA)	MUGA PITCH	Drainage plans	1275.00	255.00	1530.00	Quote approved	
	IAN THOMAS (COR)	CHAPEL OF REST	Roof	1432.55	98.35	1530.90	Approved works	
	IAN THOMAS (St Scene)	STREET SCENE	Painting	50.07	0.00	50.07	General	
	IAN THOMAS	STREET SCENE	Toilets unblock	645.00	45.86	1663.00	General	
			CCTV shelf					
			Undergrowth Tennis Courts					
			Minor repairs Mount Field					
			Undergrowth around 20mph signs					
			Finger post signs resetting					
			Repair post and rail opp railway stn					
			Repair water drinking point at toilets					
		INSPECTIONS	Weekly checks June to August	280.00				
		DERI WOODS	Large gate repair Goat Field	622.14			General	
			Melin Y Ddoll gate end					
			Repaint metal entrance gate far end					
		CHAPEL OF REST	Repair gate	70.00			General	

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APPENDIX B

DONATIONS & GRANT AID POLICY

Introduction

The Town Council considers awarding small grant to organisations on a case-by-case basis taking into account the following guidelines. **Who can apply?**

Any **organisation** can apply.

The organisation's work or event must:

Take place **within the Llanfair Caereinion Town Council boundary**.

Benefit local residents.

Individuals are not eligible for donations or grant aid.

What funding is available?

The Council may provide funding for:

- **Specific projects**, or
- **General revenue costs**, where it can be shown that the organisation's work would be significantly affected without the funding.

What funding is available

The council would normally only approve up to 50% of any costs to be covered and up to a limit of £250 per application. Normally only one application per year can be considered from any one organisation.

Event funding

If funding is requested for an event held on or using Council facilities:

A copy of the organisation's **insurance** and **risk assessment** must be provided before the event.

Where the Council jointly runs an event with another organisation and provides insurance:

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All income and expenditure must be processed through the Council's ringfenced event accounts.

The Council's grant must be acknowledged in publicity.

Application process

Applications can be submitted:

By **letter**

By **email**

using the Council's donation/grant application form.

Applications should be sent to the Town Clerk

Crown House, High Street, Llanfair Caereinion SY21 0QY

Email: **townclerk@llanfairtowncouncil.gov.uk**

Telephone: **07767 267830**

Reporting requirement

Any organisation receiving funding must submit a **short report within one year** explaining how the money was spent.

If you need help completing a grant application or drafting a supporting statement, the Town Clerk will be able to help.

Issue no 2 – September 2026

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APPENDIX C

John Merrill

Bryn yr odin Pentredwr Llangollen Denbighshire Wales LL20 8DG

johncmerrill@hotmail.com www.johnmerrill.co.uk Mob:07931 280 460 27th July 2026

Costs

All labour costs include workshop overheads, sharpening, tooling, machining and administration.

Oak 22.5 cubic feet @ £40 per cube + Vat + Delivery	£1180
12 oak draw pegs	£72
2 Stainless steel plates 10mm x 300mm x 300mm + delivery	£410
4m Stainless steel tread bar nuts and washers	£80
Stainless steel washer plates 16 x 10mm x 100mm x 100mm	£68
Resin Anchor	£40
Osmo oil (if required)	£80
Materials Total	£1930

1 day resolving design, layout and admin	£360
5 days constructing archway	£1800
3 days laying out and carving text and goats head.	£1080
Labour Total	£3240

1 day delivering and installing 2 people	£540
Genie Lift Beam lift	£162
Travel	£30
Drilling and generator hire	£100
Installation Total	£832
Total	£6002